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912 **ARTICLE XI**
913 **Rhode Island Branch Chapter**

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915 **Part A: Name**

916 The name of this organization is the Rhode Island Branch Chapter (hereinafter referred to as
917 “Branch”) of the Massachusetts and Rhode Island Chapter of the Appraisal Institute (hereinafter
918 referred to as “Chapter”).

919 **Part B: Boundaries**

920 The territorial jurisdiction assigned to this Branch by the Board of Directors the Appraisal Institute is
921 the State of Rhode Island.

922 **Part C: Procedures and Directives**

923 The Procedures and Directives of the Branch Chapter (and any proposed changes to the Procedures
924 and Directives) shall be approved by a majority vote of the Chapter Board of Directors present and
925 voting at a quorum meeting and must be consistent with the Chapter Bylaws.

926 **Part D: Branch Chapter**

927 Designated Members, Candidates, Practicing Affiliates and Affiliates belonging to the Chapter who
928 reside or work in the territory covered by the Branch Chapter shall deliver in writing to the Chapter
929 Secretary a declaration whether they wish to be included on the list of Designated Members,
930 Candidates, Practicing Affiliates and Affiliates belonging to the Branch Chapter.

931 **Part E: Branch Chapter Leadership**

932 The leadership of the Branch Chapter shall consist of a Chair, a Vice Chair and an Advisory Board. A
933 member of the Branch Chapter shall be eligible to serve as Chair, Vice Chair, or Advisory Board
934 member if he or she meets the requirements set forth in these Bylaws. The Branch leadership will be
935 elected by the Branch Chapter membership.

936 **Part F: Removal**

937 A Branch Chair, Vice Chair, or Advisory Board member shall be automatically removed if he or she:

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939 1) ceases to meet any of the service eligibility requirements set forth in these Bylaws; or

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941 2) receives a publishable disciplinary action by Appraisal Institute.

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943 In the event of removal under this Part, the position shall be filled in the manner that the position was
944 filled originally under these Bylaws.

945 **Part G: Branch Chapter Chair**

946 The Branch Chapter Chair shall be a Designated Member elected by the Branch membership. The
947 term of office for a Branch Chapter Chair shall be one (1) year. The Branch Chapter Chair shall be
948 limited to three (3) years of continuous service.

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950 The Chair of the Branch Chapter will be a voting member of the Chapter’s Board of Directors.

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952 The Chair, with the advice of the Advisory Board, shall recommend members of the Rhode Island
953 Branch Chapter for service on the Chapter Education Committee, Government Relations Committee,
954 and Candidate Guidance Committee.

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956 The Chair, with the advice of the Advisory Board, shall recommend a member of the Rhode Island
957 Branch Chapter for service on the Hewitt Fund Committee.

958 **Part H: Branch Chapter Vice Chair**

959 The Branch Chapter Vice Chair shall be a Designated Member elected by the Branch membership.
960 The term of office for a Branch Chapter Vice Chair shall be one (1) year.

961 **Part I: Branch Chapter Advisory Board**

962 The Branch Chapter shall maintain an Advisory Board consisting of three (3) individuals elected by
963 the Designated Members, Candidates, Practicing Affiliates and Affiliates belonging to the Branch
964 Chapter. Branch Chapter Advisory Board members shall be elected to serve staggered three (3) year
965 terms. Designated Members or Candidates are eligible to serve on the Advisory Board, as regulated
966 by Article IV of the Chapter Bylaws.

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968 Any Branch Chapter Advisory Board member may be appointed by the Branch Chapter Chair to
969 perform the duties of Secretary/Treasurer.

970 **Part J: Branch Chapter Meetings**

971 The Branch Chapter shall hold a minimum of two (2) meetings a year. These meetings should be held
972 shortly before two of the national Board of Directors meeting each year. Additional Branch Chapter
973 meetings shall be at the discretion of the Branch Chapter Chair and the Branch Chapter Advisory
974 Board. The location of each Branch Chapter meeting shall be determined by the Branch Chapter
975 Chair and Vice Chair.

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977 Joint meetings of the Branch Chapter and Chapter shall be held at least once a year. The Chair and
978 Vice Chair of the Branch Chapter shall each attend at least one Chapter meeting per year.

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980 This requirement does not preclude the Rhode Island Branch Chapter from hosting additional local
981 functions or gatherings

982 **Part K: Branch Chapter Funding**

983 Chapter dues or service fees shall be paid only to the Chapter. The Chapter shall allocate \$500 for
984 the Branch Chapter as its initial budget. The Chapter shall control the funding of all monies to the
985 Branch Chapter. The Branch Chapter shall operate within its own budget as approved by the Chapter
986 Board of Directors.

987 **Part L: Branch Chapter Reports**

988 All Branch Chapter reports, programs, minutes or newsletters shall be transmitted to the Chapter
989 President.

990 **Part M: Hope Scholarship Committee**

991 The Hope Scholarship Committee shall be composed of three (3) members of the RI Branch.
992 The members of the Hope Scholarship Committee shall be appointed by the Chair of the RI Branch.

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994 The Hope Scholarship was established with the merger of the Massachusetts Chapter and the Rhode
995 Island Chapter on January 1, 2013. For a period of five (5) years, the Hope Scholarship shall provide
996 financial support to RI Branch Candidates taking Appraisal Institute courses leading to Appraisal
997 Institute designations. The Hope Scholarship will sunset on December 31, 2017. The total

998 expenditure of scholarship funds for the Hope Scholarship fund cannot exceed \$30,000 over the five-
999 year period.

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1001 The Hope Scholarship Committee will administer a Hope Scholarship program through the Hewitt
1002 Fund.

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1004 **Part N: Nominations and Elections**

1005 The Branch shall annually create a chapter Nominating Committee consisting of three (3) Designated
1006 members.

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1008 The Nomination Committee shall consist of the immediate past Chair of the Branch, one (1)
1009 Committee member appointed by the Advisory Board, and one (1) Committee member elected by the
1010 Designated members, Candidates, Practicing Affiliates and Affiliates belonging to the Branch chapter
1011 at a Branch chapter meeting. Nominations for the elected Committee member shall be made from the
1012 floor. The immediate past Chair of the Branch shall serve as the Chair of the Nomination Committee
1013 or appoint one Committee member to serve as Chair.

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1015 Each year the Chapter Nominating Committee shall prepare a slate consisting of at least one (1)
1016 nominee for Chair, Vice Chair and each vacancy on the Branch Advisory Board to be filled for the
1017 succeeding year.

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1019 The Nominating Committee shall report a slate to the Branch Advisory Board 30 days before
1020 elections. The Chair shall deliver the Nominating Committee Report to the Designated members,
1021 Candidates, Practicing Affiliates and Affiliates belonging to the Branch chapter 25 days before the
1022 elections.

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1024 Branch elections shall be held prior to June 30 each year. Branch elections may be conducted at a
1025 general branch chapter meeting, by mail ballot or by electronic means.

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1028 Immediately upon completion of the annual election, the Executive Director shall provide notice
1029 delivered in writing to the Board of Directors of the Chapter and Designated members, Candidates,
1030 Practicing Affiliates and Affiliates belonging to the Branch chapter.

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1032 In the event that a vacancy occurs in any Branch office, the remaining branch officers and Advisory
1033 Board members, by majority vote, shall fill the vacancy. The officer elected in this manner shall serve
1034 until the remainder of the unexpired term is filled by election as set forth above.

1035 **ARTICLE XII**

1036

1037 **Chapter Publications**

1038 **Part A: Chapter Directory**

1039 If the Chapter publishes a directory for Designated Members, Candidates, Practicing Affiliates and
1040 Affiliates belonging to the Chapter, and for local users of appraisal services, the directory may include
1041 list(s) of individuals in one or more of the following categories: Designated Members, Candidates,
1042 Practicing Affiliates and Affiliates in the Chapter. Any list(s) that includes individuals in more than one

1043 of these categories shall identify in which category each individual falls. A copy of any Chapter
1044 directory must be forwarded to the Chief Executive Officer of the Appraisal Institute.

1045 **Part B: Chapter Newsletter**

1046 If the Chapter publishes a newsletter for Designated Members, Candidates, Practicing Affiliates and
1047 Affiliates in the Chapter, and other interested parties, a copy of such Chapter newsletter must be
1048 delivered in writing to the Chief Executive Officer of the Appraisal Institute.

1049 **Part C: Chapter Website**

1050 Each Chapter shall establish and maintain a website to provide information for use by Designated
1051 Members, Candidates, Practicing Affiliates and Affiliates in the Chapter, and other interested parties.
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